**Annexure-1**

 **House Rent Certificate**

**For Rented Accommodation**

I certified that I have not been provided with any Govt. Accommodation nor I have refused any such accommodation during the period in respect of which house rent allowance is claimed.

 I certify that I am residing in rented House and have paid Rs………………………………………..as rent for the month of January 2023 H.No…………………….Street No………………………………………And no portion of such accommodation for which house rent is claimed was sublet or occupied normally by other who do not belong to my family and that the rent paid was exclusive of water and Electricity Charge.

 Signature - …………………………………………………….

 Name - …………………………………………………….

 Designation- …………………………………………………....

 Office- …………………………………………………….

  **Or**

 **For Own Accommodation**

I certify that I am residing in a house detailed below and owned by me/ my husband/wife/mother/father/son/daughter/ un divided family in which I am a partner. H.No………………………………………… Street No……………………………………………………………………………

Colony……………………………………… City ……………………………………………………………………………..

I certified that I am not sharing any accommodation for which house rent allowance had already been claimed. (Delete whichever is not applicable.)

Signature - …………………………………………………….

 Name - …………………………………………………….

 Designation- …………………………………………………....

 Office- …………………………………………………….

 **Counter Signed**

 **Chairman/Branch Officer.**

**UNDERTAKING**

Certified that I have been receiving a sum of Rs………………………on………………............... working in BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat. On account of house rent w,e.f. January 2023 to onwards. Water and Electricity charges are included.

 **SIGNATURE - …………………………………………………….**

 **NAME - …………………………………………………….**

 **DEPARTMENT- ……………………………………………………………**